

To: All HKCCA Members

20 Feb 2025

**Notice of Meeting:**  
**2024 Annual General Meeting**

Notice is hereby given that the 2024 Annual General Meeting of Call Centre Association Limited – with the business name as Hong Kong Customer Contact Association (HKCCA) will be held from 16:00 to 17:00 hours on 6 March 2025 in the form of video conference.

**Agenda:**

1. To approve the minutes of the 2023 Annual General Meeting.
2. To receive and adopt the Chairman's Report for the year 2024.
3. To receive and adopt the Treasurer's Report for the year 2024.
4. To appoint a licensed external auditor for the ensuring year.

Please complete the below reply slip to register for attending the Meeting. If you wish to appoint a proxy to vote on your behalf at the Annual General Meeting, please complete the proxy form and send it the Secretariat accordingly.

We look forward to having your participation.

Yours sincerely,  
HKCCA Secretariat

**Notice of Meeting: 2024 HKCCA Annual General Meeting**

**Reply Slip**

**For registration, please fill in this slip and email to [secretariat@hkcca.com](mailto:secretariat@hkcca.com) by 4 March 2025**

HKCCA Membership Number: \_\_\_\_\_

Name (Mr / Ms): \_\_\_\_\_ Position: \_\_\_\_\_

Company Name: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_